



Thank you for registering as an exhibitor for our 2022 Annual Fall Transit Conference. Here is your exhibitor information kit.

Venue

Blue Harbor Resort
725 Blue Harbor Drive, Sheboygan, WI
1-866-701-2583

Schedule

Load-In: Monday 12:00 – 5:00 PM
Load-In: Tuesday 8:30 – 10:00 AM
Expo: Tuesday 1:00 – 4:00 PM
Load Out: Tuesday 4:00 – 5:00 PM

Vendor Expo Location & Facility Details

- The vendor expo is held in Salons B, C, D.
- The salons are carpeted.
- Vehicles can be parked in the lot immediately outside the salons – north entrance.
- Each vendor is provided with an 8 foot table and two chairs.

Electrical

Electrical access will be available to vendors who indicated a need in their registration. Vendors are responsible for providing their own plugs, cords and hookups.

WiFi

Wireless internet access will be available throughout the Blue Harbor Resort.

Shipping

Vendors must email Blue Harbor (dreichert@blueharborresort.com) one week in advance of any item being shipped.

- Include number of packages, general size, and description of the boxes.
- Include the WIPTA conference name, as well as your company name in both the email and on the items being shipped.
- Items may not arrive to Blue Harbor earlier than October 14.
- Use the Blue Harbor Resort address listed on previous page.

Each vendor is responsible for printing their return labels and packing up their items. Blue Harbor will schedule the shipping pick up.

Vendor Reception

An evening sponsored by vendors will be held at the 3 Sheeps Brewery from 5:00-9:00 pm on Tuesday evening.